

**MINUTES OF REGULAR BOARD MEETING**  
**WINNECONNE COMMUNITY SCHOOL DISTRICT**  
Winneconne Middle School Library  
400 9<sup>th</sup> Avenue, Winneconne WI 54986  
July 13, 2020

## **AGENDA**

1. Meeting called to order by Board president
2. Pledge of Allegiance
3. Board Members Roll Call
4. Administrative Team and Visitor Recognition and Open Forum

### **CALL THE MEETING TO ORDER AND PLEDGE OF ALLEGIANCE**

Board President, Bob Ronk called the meeting to order at 6:30 pm. Meeting notices were sent to members of the press, members of the school board and were posted on the front and/or in the vestibules of the district buildings.

**BOARD MEMBER ROLL CALL:** Robert Ronk, Donna Hanson, Mark Kunde, Jill Verich, Becky La Due, Corey Zeller and Jaci Stelzner

### **Administrative Team and Visitor Recognition and Open Forum**

District Administrator, Peggy Larson, Director of Business Services, Monika Knapp, High School Principal Leah Michaud, Middle School Principal, Todd Schroeder, Elementary Principal, Lisa Hughes, Director of Technology, Dave Jerabek, Director of Pupil Services, Lauren Dodd, Director of Facilities, Steve Cady

**VISITORS:** Chelsea Mordon, Natasha Rach, Ryan & Sarah Miller, Adam Ahrens, Nate Englo, Jerod Dain, Jackie Herbst, Ben Honer, Jenelle Honer, Elise Bunck, Joe Reiul, Paula Heymer, Bret Hamer, Kelly Herman, Alisa Dain, Linda Breaker, John LeRoy, Cory & Laura Hulbert, Bob Vroman, Dale Ahrens, Tracie Ellis, Nicole Biesterveld, Lindsey Ludwig, Rebecca Edwards, Bonnie Johnson

### **OPEN FORUM**

Paula Heymer- spoke on the importance of having school open and getting students back to school for the social, emotional and academic reasons.

Dale Ahrens- spoke on his concern of the development of PTSD because of children not attending school.

Tracie Ellis-spoke on the idea of school being open, but also keeping in mind the overall health outlook for staff and what's best, she felt very confident that Peggy Larson and the board of education will come up with a plan for opening school

## **OPEN SESSION**

### **5. CONSENT ITEMS:**

- A. Regular Board Meeting July 13, 2020 Minutes
- B. District Checks #10009893 to #10010056 in the Amount of \$319,496.95
- C. Student Activities Checks #914457 to #914463 in the Amount of \$4,324.58
- D. Credit Card Transaction Report \$32,740.01
- E. Employee ACH Reimbursements in the Amount of \$3348.33
- F. Employee SA Reimbursements in the Amount of \$208.50
- G. Update School Nurse Hours
- H. Resignation of Interventionist, Melinda Albrecht as of June 30, 2020
- I. Resignation of Technology Facilitator, Jeff Herzig as of July 13, 2020

There was a recommendation by Board member Verich to have more of a descriptive with each credit card use, also by Board member Kunde to watch the amount of expenditures by credit card use.

Motion by Hanson, second by La Due to approve the consent agenda items  
Roll Call, Hanson, Verich, Stelzner, Zeller, LaDue, Kunde, Ronk  
Motion approved 7-0

### **6. 2019/2020 Nursing Services Report.**

Report was provided with a review of all services offered to all grade levels for the 2019/2020 school year. Of all the student body about 32% at some point used nursing services provided by our school nurse Jennifer Krause. Some of the services provided, developing policy and procedure for illness/injury prevention and intervention, Bridging Better Smiles program, Health Risk Behavior activities, staff training, as well CPR and First Aid training for our emergency Team Members. A program that our School nurse and staff are currently working on is , Heart Safe School, this is where a Emergency response plan is put in place for responding to an individual experiencing sudden cardiac arrest.

### **7. State Budget Update**

Monika Knapp Director of Business Services gave a report that was just released by the Wisconsin Department of Public Instruction on general school aid estimates for the 2020/2021 school year. This could potentially be \$564,000.00 in aid, but the numbers will be final in October'2020. This does not mean the district will see an increase our total budget. This is determined by what percentages the taxpayers pay vs. the State. Currently the state is paying a larger portion of the school bill than previously.

### **8. 2020/2021 Fee Schedule**

The 2020/2021 fee schedule was presented with no change for the upcoming school year.  
Motion made by La Due, second by Verich to accept the 2020/2021 Fee Schedule as presented.  
Roll Call: Verich, Stelzner, Zeller, La Due, Kunde, Hanson, Ronk  
Motion Passed- 7-0

## **9. Technology Facilitator**

This position with a proposed new job description as well position name change was presented. Qualifications, Job goals, Duties and Responsibilities were outlines in the job description, as well the new title change was part of the updates. The new title name will be Network Engineer and Computer Support Specialist, the individual in this position will assist the Technology Director.

Motion by Hanson, second by Kunde to approve the 12-month contract salaried, Technology Facilitator job description and title change to Network Engineer and Computer Support Specialist.

Roll Call: Stelzner, Zeller, La Due, Kunde, Hanson; Verich, Ronk  
Motion Passed- 7-0

## **10. Family Survey**

The family survey results were due on July 12<sup>th</sup> and the Board of Education received the draft of results at the July 13<sup>rd</sup> 2020 Board of Education meeting. There will be a committee formed of parents, students, teachers, community members, administration, and Board of Education members, to come up with a plan from these survey results to open school come September 2020.

## **11. New Policy- Recruitment & Hiring of Administrators**

The board of Education Human Resource (HR) committee brought forth recommendation for an update to the Board Policy on Recruitment and Hiring of Administrators. The update is on the forming of the Hiring committee, where language will be added, to include one (1) Board of Education member preferably from the Human Resource (HR) Committee, or a Board of Education member with relative knowledge (Job area) of the Hiring Administrative position.

Motion made by Kunde, second by Hanson to approve the New policy – Recruitment and Hiring of Administrators, with the added language added to include one (1) Board of Education member preferably for the Human Resource Committee (HR) or Board member with relative knowledge of Hiring area of Administration.

Roll Call: Zeller, La Due, Kunde, Hanson, Verich, Stelzner, Ronk  
Motion Passed-7-0

## **12. Community Survey Results**

Bill Fosters from School Perceptions presented virtually the results from the community survey which took place June 2020. The survey that was taken circled around the communities' decisions on giving the board of education resident thoughts towards updates/additions and or maintenance to current WCSD buildings, also to know if the support would be there for the renewal of \$240,000.00 for operational needs. There were 1260 responses (334 paper) or a participation rate of 26%, Margin of error of +/- 2.8%. The results from the community survey

were not conclusive as to having the support to move forward with what was asked and presented in the survey. The board of education will review further and determine future direction for the facility maintenance, space needs and renewal of operational dollars.

## **Board Reports**

### **Communications:**

Card of Thanks acknowledgement of years of service from Kathy Cady

### **Committee Reports:**

Human Resources- Closed Session

Finance Committee- Nothing

Public Relations Committee- Nothing

Policy Committee- Nothing

## **EXECUTIVE SESSION**

Motion made by Hanson, second by Zeller to move into executive session under 19.85 to approve minutes from June 15, 2020, 19.85 (1)(C) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for purposes of consideration of approval of employee termination for non-disciplinary reasons, continuing with the DAPES process and potential conflict of Interest. The board will move into open sessions and may take action on items discussed in closed session.

Roll Call: La Due, Kunde, Hanson, Verich, Stelzner, Zeller, Ronk  
Motion passed-7-0

The Board of Education moved back into open session at 9:10 pm

Motion made by Verich, second by La Due to Adjourn meeting of the WCSD Board of Education.

Motion passed- All Ayes

Mark D. Kunde

WCSD- Clerk

9:15pm