

MINUTES OF REGULAR BOARD MEETING
WINNECONNE COMMUNITY SCHOOL DISTRICT
Winneconne Middle School Library
400 9th Avenue, Winneconne WI 54986
August 17, 2020

AGENDA

1. Meeting called to order by Board president
2. Pledge of Allegiance
3. Board Members Roll Call
4. Administrative Team and Visitor Recognition and Open Forum

CALL THE MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

Board President, Bob Ronk called the meeting to order at 6:30 pm. Meeting notices were sent to members of the press, members of the school board and were posted on the front and/or in the vestibules of the district buildings.

BOARD MEMBER ROLL CALL: Robert Ronk, Donna Hanson, Mark Kunde, Jill Verich, Becky La Due, Corey Zeller and Jaci Stelzner

Administrative Team and Visitor Recognition and Open Forum

District Administrator, Peggy Larson, Director of Business Services, Monika Knapp, High School Principal Leah Michaud, Middle School Principal, Todd Schroeder, Elementary Principal, Lisa Hughes, Director of Technology, Dave Jerabek, Director of Pupil Services, Lauren Dodd, Curriculum Director, Don Smith

VISITORS: Chelsea Morden, Kira Tate, Kara Riley, Traci Ellis

OPEN FORUM- None

OPEN SESSION

5. CONSENT ITEMS:

- A. Regular Board Meeting July 13, 2020, July 27, 2020, and August 3, 2020
 - B. District Checks #10010114 to #10010181 in the Amount of \$381,250.45
 - C. Student Activities Checks #914468 to #914470 in the Amount of \$740.73
 - D. Credit Card Transaction Report \$18,636.61
 - E. Employee Reimbursements in the Amount of \$948.53
 - F. Recommendation of Elementary School Special Education Aide, effective 8/20/2020
 - G. Resignation of 1st Grade Teacher, Stacey Christman effective 8/17/2020
 - H. Resignation of 4K Aide, Kelly Gray, effective 8/12/2020
 - I. Recommendation of 1st Grade Teacher, effective 8/18/2020
 - J. Recommendation of Kindergarten Aide effective 8/19/2020
- Motion by Kunde, second by Hanson to approve consent Items
Roll Call: Stelzner, Zeller, La Due, Hanson, Kunde; Verich, Ronk
Motion Approved 7-0

6. Discussion Regarding Operational Referendum

The financial Committee met and after review of the date of passage and the date of completion of WCAC and Steam additions, the determination was made that we have another year left on the operational referendum, therefore no need at this time to go for referendum approval by district voters.

7. Reopening of Schools- Face covering update

Revision August 17, 2020 in the school opening plan to include the Governors mandate, wearing of masks 5 years old and older. This is the revision in reopening plan for all grade levels.

Motion by Hanson, second by Zeller to approve the revision in the school opening plan, wearing of masks by students 5years and older as this is the governors mandate.

Roll Call: La Due, Hanson, Kunde, Verich, Stelzner, Zeller, Ronk

Motion Approved 7-0

8. Request for Virtual Option for ES Based on Survey Data

222 out of 866 students requested to go virtual optional of Learning

Teacher will shift according to numbers, split up according to watch class size

A typical day will look similar as a day in class, mini lessons, close to current schedule and curriculum. More accountability and a tie to our community is reason for style of virtual learning in our ES. Parent or Guardian must be able to support the elementary student with his/her learning, keeping students engaged and available for instruction. Students are encouraged to commit to the virtual setting for the first semester. A signed document of commitment will be needed by each family that is requesting virtual.

Motion by La Due, second by Verich to approve the virtual option for elementary students based on the survey data.

Roll Call: Hanson, Kunde, Verich, Stelzner, Zeller, La Due, Ronk

Motion Passed 7-0

9. Documents for Families regarding school year.

A signed document of commitment will be needed for each family requesting their child to go with virtual style for one semester of learning.

10. ES Aide Position Change (7:30 vs 7:45)

With the drop off and children coming to school early there is a need for Aides to come in early for supervision and watch over before the school start time, with social distancing on buses more families are dropping students off at the ES. This will be three aide positions. The start time will be at 7:30am instead of the current time of 7:45am.

Motion by Kunde, second by Hanson to approve the change of start time for Aide schedule to 7:30am vs. 7:45am for supervisory reasons and more student drop off due to social distancing on the busses.

Roll Call: Kunde, Verich, Stelzner, Zeller, La Due, Hanson, Ronk

Motion passed 7-0

11. Employee Handbooks

Human Resource committee met and brought forward the suggested handbook changes for the Support staff and Teacher handbooks.

Support Staff

Pg. 4 (back section)

Update sentence: For example, vacation days granted on 1/1/2011 (update to 1/1/2021), shall be used by 7/1/2012 (update to 7/1/2022)

Add this sentence following the above sentence:

Upon termination, any remaining vacation days will not be paid out.

Pg. 30 3rd paragraph

District Expectations

.... MUST not interfere with your job responsibilities or any other employee's responsibilities

Pg.22

Letter H- delete compensation time must be used within 45 day... through the end of the paragraph.

Add: Any compensation time not used by June30, will be paid out on the first payroll in July.

New: Staff who bring to school their own appliances (i.e. microwave, space heater, coffee pot, refrigerator, etc.) will be asked to pay a \$25 annual fee due by Oct.1. send fee payment to District office.

Title IX Coordinator names- Laurin Dodd and Don Smith- All Staff required to read policy 2266

Face Covering will be required of all staff. This requirement may be modified throughout the school year

Teacher:

Pg. 23- 3rd paragraph

District Expectations

.... Must not with your job responsibilities or any other employee's job responsibilities

Pg. 32

\$1300.00 to 1500.00 (2 places)

Add: This is in effect beginning the 2020-2021 school year. It will be reviewed again prior 2023-24 school year

New

Staff who bring to school their own appliances (i.e. microwave, space heater, coffee pot, refrigerator, etc.) will be asked to pay a \$25 annual fee due Oct. 1. Send fee payment to District office.

Title IX Coordinator names, Laurin Dodd and Don Smith. All staff are required to read policy 2266

New: Face covering will be required of all staff. This requirement may be modified throughout the school year.

Motion by Hanson, second by Verich to approve the changes in the 2020/2021 employee Handbook for Support staff and Teachers.

Roll Call: Verich, Stelzner, Zeller, La Due, Hanson, Kunde, Ronk

Motion Passed 7-0

6th Class Contracts

Sixth class contracts are paid at \$1500.00 per semester for 2020-2021 school year at a total cost for Middle and High School of \$36,000.00

Motion by Hanson, second by La Due to approve the 6th class contracts.

Roll Call: Stelzner, Zeller, La Due, Hanson, Kunde, Verich, Ronk

Motion Passed 7-0

2020-21 Transportation Costs to Private School Students

This is a reimbursement to parents for cost of transportation to private school at a rate of \$677.45 per student for the 2020-2021 school year. The total cost that the district pays for private school transportation is \$14,226.45 for 21 students. By law if there are requests for private school transportation the school district is required to reimburse the parent family

Motion made by Hanson, second by Kunde to approve the requests for private school transportation.

Roll Call: Zeller, La Due, Hanson, Kunde, Verich, Stelzner, Ronk

Administration Reports:

Administrative reports from building principals and the Director of Learning will focus on four areas/goals:

Educator Effectiveness

District-Wide Literacy

Grading and Reporting

PLC/ RTI in ActionProcess

Educator Effectiveness: No new updates at this time. District Literacy Goal: No new updates at this time Grading and Reporting- No new updates at this time. PLC/RTI in Action Process: No new updates at this time.

Overall Director of Learning Update: Our admin team is continuing to work hard on the logistics for this upcoming year. We had our new teachers in the building on August 5th for their first day with everyone. It was exciting to see staff back in the building. They will be back in the building on the 17th and 18th. The Instructional Coaches have worked hard to create a welcoming program for our new staff. We also retrained our Mentor Teachers over this summer using an updated training.

Pupil Services/Special Education Updates & Celebrations"

Our Pupil Services and Special Education teams are flexibly planning for our students' return to school. We are connecting with some families to ensure the transition back to school is accommodating for all of our students.

We have hired a new Speech and Language Pathologist, Katie Hansen. We have also hired (pending BOE approval) a new Elementary School Special Education aide, Abby Bertram. Both of them are joining us from the Oshkosh Area School District.

Facility Management Updates/Celebrations as of this date

All of the floors in all of the buildings are waxed and ready. A team was sent out to the school forest to deep clean the classroom. The WCAC stage is getting painted this week. The

team is finishing up cleaning the WCAC and surrounding rooms. This area is going to be used for band and chorus.

Technology Update/ Celebrations

Given the state of world affairs, the admin team and I felt it would be wise for our district to invest in computers that fulfill a variety of needs going forward. For this reason, we are replacing those faulty desktop units with laptops for all teaching staff. The HP ProBook x360 435 G7 laptops are equipped with touchscreens, webcams, Windows OS, and can also flip into tablet mode to be used like an iPad. They will provide our teaching staff with the flexibility needed in our ever-changing educational environment. I also purchased USB-C docking hubs for them which will connect our interactive boards, desktop screens, and mouse in a single cord to the laptop. They will also be wirelessly connected to our domain so normal printing functions and access to our network drive will be available anywhere wirelessly in our school buildings. Best of all Heartland was able to find just enough of these models from their US distributors, and they should be arriving sometime this week. I will just need to install some specific programs and configure them for our domain, but they should be ready for staff to pick up and use by August 18th (if everything goes as planned). The overall pricing for these devices is significantly less than what we paid for the faulty desktop units, and amounts to about \$25,000 in savings for the district.

Another added benefit of going this route is that teachers will no longer need their Chromebooks, and this will allow us to reissue those devices to our elementary students this year. This repurposing plan will save the school district an additional \$20,000 this year as well. I always try my best to be a good steward of taxpayer dollars and am especially proud of the savings I managed to find in this situation for our community.

Food Service Update/Celebrations

Menus, serving lines, and cafeterias are being changed to keep students as safe as possible. All keypad entry systems are being converted to a barcode scanning system for each cafeteria. We will continue to make adjustments as needed.

Business Office Update/Celebrations:

No current updates

Athletic Director's Monthly

The Wisconsin Interscholastic Athletic Association Board of Control considered a number of season schedule models and resolved to maintain fall interscholastic opportunities with a delayed start, as well as an alternate opportunity for schools unable to start and administer the traditional fall season, at its virtual special meeting today.

In a 8-3 decision, the Board approved conducting the fall sports season with a delayed start. The sports of girls golf, girls tennis, girls swimming and diving, and boys and girls cross country will be permitted to begin practice with prescribed acclimatization protocol Monday, Aug. 17. The earliest practice date for the sports of football, boys soccer, and boys and girls volleyball is Monday, Sept. 7.

"Because of the Board's action, while they can't make any guarantees that things will work out as we plan them, they have given us the opportunity to at least hope and work in that direction," WIAA Executive Director Dave Anderson said. "We understand this decision

will make some happy and others disappointed, but we will do our best to deliver to our membership what they have directed us to do."

The earliest dates for the first competitions are Aug. 20 for girls golf, Aug. 21 for girls tennis, Aug. 25 for cross country, and girls swimming and diving. The earliest permissible date for the first boys soccer, and boys and girls volleyball contests are Sept. 15, and the first possible football game may be scheduled Wednesday, Sept. 23, if the first practice is conducted on Sept. 7.

The end of the fall sports seasons remained unchanged, but the Board indicated the season may or may not culminate with a traditional tournament series. The length and beginning of the tournament series will be determined in the coming days. In addition, the winter and spring season calendars were not altered.

Another component of the Board's decision provides schools, which are unable to start fall sports in 2020, an opportunity in the spring to conduct their fall seasons. The Board directed the executive staff to develop details and calendars for an alternative three-sport season in the second semester of the 2020-21 school year to be presented at a later date. The alternate three-sport season plan was derived from a proposal submitted to the WIAA executive staff by school district administrators from the southwest area of the state.

The Board also approved an executive office social media initiative to promote and encourage safe practices to mitigate the spread of COVID-19. The #TeamUpToBeatCOVID campaign will launch this week in efforts to enhance the likelihood of returning to school and school activities by following safe practices. The WIAA encourages school and public involvement and interaction in the campaign on all Facebook, Instagram and Twitter platforms.

The Board was informed of a staff initiative to enhance the "Games Wanted" form on the WIAA website to provide schools with a convenient, comprehensive and user-friendly method of locating opponents and dates available due to postponements and cancellations

Elementary Additional Information/ Celebrations

Picture day is Aug. 24 - families are scheduling their picture times - all social distancing in place; picture day is also an opportunity for students to drop off supplies in a labeled bag
Virtual open house - elementary teachers will be providing a video tour and introduction of him/herself - will be available beginning Aug. 25 at 5:00 PM
Several teachers are using Donors' Choose to supplement their classrooms (both digital and hard copies)

Middle School Additional Information/Celebrations

OPEN HOUSE for 7th & 8th Grade: Subject to CHANGE due the COVID19 status as that date gets closer Tuesday, August 25, from 5:00 - 7:00pm. We look forward to seeing you and your child at open house! Grade 7 and 8 students will be able to pick up their class schedule, locker assignment, and meet the teachers. Students are encouraged to bring their school supplies to the open house, so they can get their locker organized and be ready for the first day of school on September 1.

OPEN HOUSE for 6th Grade: Subject to CHANGE due the COVID19 status as that date gets closer - Wednesday, August 26, from 5:00 - 7:00pm. (parent meeting at 5:30). Grade 6 students and their parents may meet the sixth grade teachers, tour the classrooms with their child, and discuss their student's transition to middle school. For students who do not attend Ready, Set, Relax! (August 10 and 11 OR August 12 and 13.) students may bring their supplies during this Open House night. so they can to get their locker organized and be ready for the first day of school on Tuesday, September 1.

Start dates for fall sports:

Subject to CHANGE due the COVID19 status as that date gets closer. Middle School Cross Country, Football, and Volleyball seasons will start on the same dates as their High School counterparts. Start dates for the WIAA Fall sports: Monday, August 17th for Cross Country. Monday, Sept. 7th for Football, Volleyball (Labor Day is Monday Sept. 7th). We will be cancelling the earlier games and playing shortened seasons.

Summer School Update - We are running a much scaled back version of summer school this year. These classes are planned to meet face to face, but limiting student numbers during each session to allow for social distancing. The class offerings are; Intro to 4K, Intro to Middle School, High School 101.

High School Additional Information/ Celebrations

Scheduling - We are currently still working on scheduling and cohorting high school students. This is challenging because of the wide variety of student scheduling scenarios, but we are doing our best!

HS 101 - HS 101 is scheduled for August 24. Counselors will run through a condensed version (30 minutes) of our normally 2-hour time frame in small groups throughout the day.

Info from the HS Dean of Students, Kathy Cady

Transportation:

Working with Lamers on transportation for the upcoming school year.

Less than half of our families responded to the transportation survey to let us know if they can self-transport. Split routes may be needed if we cannot get numbers down. We are hopeful that quite a few families look as if they can help us out by self-transporting.

Dean of Students:

Updating back to school materials.

Working with Lifetouch to get ID's with barcodes for students and staff district wide to allow Food Service to use contactless check out and scan barcodes at meal times.

Board Reports:

Communications:

Thank you letter from Jane Moderson for years of service recognition

Card of thanks from Julie Schonscheck for the thoughts and prayers for the loss of her father
In law.

Committee Reports:

Human Resources- Nothing
Finance Committee- Nothing
Public Relations Committee- Nothing
Policy Committee- Nothing

EXECUTIVE SESSION

Motion made by Kunde, second by Zeller to move into executive session under 19.85 to approve minutes from July 13,2020 and July 27, 2020. 19.85 (1)(F) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where Par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations, regarding a letter of assignment and consideration of services provided to a potential new student, expelled from previous district. 1985(1)(c) Considering performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility for continuing with the DAPES process in regards to evaluation. 1985(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session on a offer to purchase the Winchester Elementary Building. The board will move into open sessions and may take action on items discussed in closed session.

Roll Call: La Due, Hanson, Kunde, Verich, Stelzner, Zeller, Ronk
Motion passed-7-0

The Board of Education moved back into open session at 8:15 pm

Motion made by La Due, second by Verich to Adjourn meeting of the WCSD Board of Education.
Motion passed- All Ayes

Mark D. Kunde
WCSD- Clerk
8:20pm