

MINUTES OF REGULAR BOARD MEETING
WINNECONNE COMMUNITY SCHOOL DISTRICT
Winneconne Middle School Large Group Lecture Area
400 9th Avenue, Winneconne WI 54986
December 20, 2021 – 6:30pm

AGENDA

1. Meeting called to order by Board president
2. Pledge of Allegiance
3. Board Members Roll Call
4. Administrative Team and Visitor Recognition and Open Forum

CALL THE MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

Board President, Donna Hanson called the meeting to order at 6:30 pm. Meeting notices were sent to members of the press, members of the school board and were posted on the front and/or in the vestibules of the district buildings. This meeting is a meeting of the Board of Education in public for the purpose of conducting School District's business and is not to be considered a public hearing. There may be a time for public comment during the meeting as indicated in the agenda. The meeting will also be available to watch live at <https://www.youtube.com/winneconne>

Board Member Roll Call

Present: Jaci Stelzner, Corey Zeller, Mark Kunde, Jill Verich, Becky La Due, Bob Ronk,
Donna Hanson

Administrative Team and Visitor Recognition and Open Forum

District Administrator, Peggy Larson, High School Principal, Leah Michaud, Director of Technology, Dave Jerabek, Business Manager, Monika Knapp, Assistant High School Principal, Dan Dobner
Assistant Elementary School Principal, Mike Meunier

VISITORS: See Visitor List on File

OPEN FORUM – There were no residents signed up to speak or anything for open forum

OPEN SESSION

5. CONSENT AGENDA:

- A. Board Meeting Minutes from December 6, 2021, Regular School Board Meeting
- B. District Checks #10012009 to #10112049 in the Amount of \$56, 708.25
- C. Student Activity Checks #914674 to #914689 in the Amount of \$10,365.85
- D. Employee District ACH Reimbursement \$596.77
- E. SA ACH Reimbursements \$233.96

F. Proposed Summer School Dates

Week 1= June 13-16 (Mon-Thurs)

Week 2 = June 20-23(Mon-Thurs)

Week 3 = June 27-30(Mon-Thurs)

Week 4 = July 5-8 (Tues-Fri)

G. Recommendation of School Psychologist for the 2121/2022 School Year

H. Recommendation of 2 Kindergarten Aides for the 2021/2022 School Year

Motion by Ronk, second by Verich to approve Consent Agenda Items B thru H

Roll Call: Stelzner-Aye, La Due-Aye, Zeller-Aye, Verich-Aye, Ronk, Kunde-Aye

Hanson-Aye

Motion Approved: 7-0

Motion by Kunde, second by Verich to approve Consent Agenda Item A

Roll Call: La Due-Aye, Zeller-Aye, Verich-Aye, Ronk-Abstain, Kunde-Aye, Stelzner-Aye

Hanson-Aye

Motion Approved: 6-1-0

6. Models of Learning

Board Member /Health Advisor Corey Zeller gave a follow up to prior meeting resident questions, as to vaccinated vs. non- vaccinated, medical notes, and review of CDC and Local Health Department Protocols. As to screening questions we follow similar protocol as medical providers.

Report of Active Covid cases in the Winneconne Community School District were updated and reviewed. Currently as of December 20, 2021, there are no recommended changes to the Models of Learning for all grade levels.

Draft for WCSD Models of Learning Plan for 2021/2022 School year can be found on file, the district website or given by request.

7. Village of Winneconne Storm Water Utility

A presentation by Village Administrator, David Porter, as to the What, Why and How? In the presentation the information provided indicated the reasoning to the annual (SWU) assessment of nearly \$55,000.00 to the Winneconne Community School District. Board members questioned the process of determining the Impermeable surface and the factor used to determine costing. Questions also surfaced as to how the current Village budget includes costs that are inclusive to the assessment, and to the future of a Transportation Utility Cost. No needed motion or approval was needed, but there is not full board approval of this annual assessment from the Village of Winneconne.

8. Beyond the Surface of Restorative Practices, by Marisol Quevedo Rerucha, ES Book Study- Presented by Ian Thomas

Presentation by Ian Thomas, K-5 Cross Categorical Special Education Teacher, showed building a culture of Equity, Connections, and Healing. The presentation was given as part of earning Ian's Master of Administrative degree, Ian will come back with presentation when book study is completed.

9. Review Safety/Alice Drill Procedures

Review and refresher updates of Safety/Alice Drill procedures we all reviewed and refreshed by all staff and students. The Review Safety/Alice drill procedures were done in the first two weeks of school. This is a follow up that was done in all grade levels in the months of November and December.

Motion by Kunde, second by Verich to approve the review/ updates of the Safety/Alice Drill Procedures.

Roll Call: Zeller-Aye, Verich-Aye, Ronk-Aye, Kunde-Aye, Stelzner-Aye, La Due-Aye
Hanson-Aye

Motion approved: 7-0

10. WCSD Substitute Professional Staff Employment

Proposed Daily and Friday substitute pay rates were presented. The review of the pay rates is to keep competitive with other districts, as well help relieve some of the substitute availability from crossing over or traveling to other districts. This includes substitute nursing.

Motion by Zeller, second by La Due to approve the Substitute Professional Staff Employment rates, Daily rate \$115 to \$150 and Friday rate \$130 to \$200

Roll Call: Verich-Aye, Ronk-Aye, Kunde-Aye, Stelzner-Aye, La Due-Aye, Zeller-Aye
Hanson-Aye

Motion approved: 7-0

11. Job Description: Payroll Assistant

Payroll Assistant job description was presented, this position is a 12-month position, will assist with procurement of substitutes for employees, assist the business office and assist the Library Technology Specialist.

Motion by La Due, seconded by Kunde to approve the Job Description: Payroll Assistant

Roll Call: Ronk-Aye, Kunde-Aye, Stelzner-Aye, La Due-Aye, Zeller-Aye, Verich-Aye
Hanson-Aye

Motion Approved: 7-0

12. New High School Course proposal for 2022/2023 School Year

Mr. Tim Phillips, WCSD Art Center Director, and Stephanie Rahn HS Band Director, would like to add Theatre Production II- .5 credit. This would build upon skills learned in current Theatre Production Class, as well explore further into careers in Performing Arts Industry.

Motion by La Due, second by Zeller to approve the new high school course proposal, Theatre Production II for the 2022/2023 school year.

Roll Call: Kunde-Aye, Stelzner-Aye, La Due-Aye, Zeller-Aye, Verich-Aye, Ronk-Aye, Hanson-Aye

Motion approved: 7-0

13. New High School Course for Second Semester 2021/2022- Fire Essentials Through FVTC and our local fire department.

Similar like the CNA program, in which students complete the course work and assessments at the high school and travel off site. The students in Firefighting Principals would do their course work and assessments at the high school but then travel to either the Winneconne/Poygan Fire Department Building in Winneconne, or FVTC in Appleton to train. Facilitated by Winneconne High School but taught by certified firefighters who are FVTC Licensed Instructors. Grant money for WCSD and Students may be available.

Motion by Verich, second by Kunde to support the High School Firefighting Principals course, starting second semester, 2021/2022 school year.

Roll Call: Stelzner-Aye, La Due-Aye, Zeller-Aye, Verich-Aye, Ronk-Aye, Kunde, Aye, Hanson-Aye

Motion approved: 7-0

14. INTIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$47,800,000.00

Motion made by Ronk, second by La Due, be it resolved by the Board of Education of the Winneconne Community School District, Winnebago and Waushara Counties, Wisconsin, that there shall be issued, pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds in an amount not to exceed \$47,800,000.00 for the public purpose of paying the cost of school facility improvement and maintenance programs consisting of: safety and security upgrades; Elementary School Playground improvements; Middle School renovation and addition; High School facility upgrades, District wide- capital maintenance projects; acquisition of related furnishings, fixtures and equipment; and any professional fees and expenses associated with the design, construction, repairs, and improvements.

Roll Call: La Due-Aye, Zeller-Aye, Verich-Aye, Ronk-Aye, Kunde-Aye, Stelzner-Aye, Hanson-Aye

Motion approved: 7-0

15. RESOLUTION PROVIDING FOR A REFERENDUM ELECTION ON THE QUESTION OF APPROVAL OF A RESOLUTION TO AUTHORIZE GENERAL OBLIGATION BONDS

Motion made by Ronk, second by Verich **Whereas**, the Board of Education for the Winneconne Community School District, Winnebago and Waushara Counties, Wisconsin, (the “District”), has heretofore duly adopted a resolution titled:” Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$47,800,000.00” (the “Bonding Resolution”) and

Whereas the Board of Education deems it to be desirable and in the best interest of the district to direct the District Clerk to submit the question in the Bonding Resolution to the electors for approval or rejection of the regularly scheduled election to be held on April 5, 2022.

NOW, THEREFORE, BE IT RESOLVED, by the Winneconne Community School District Board of Education as follows:

1. Referendum Election Date. The Clerk is hereby directed to call a referendum election to be held in the district at the regularly scheduled general election to be held on April 5, 2022, for the purpose of submitting to the qualified electors of the district the proposition of whether the Bonding Resolution shall be approved or rejected.

2. Election Notices and Supplies. The District Clerk is further directed to prepare all required election notices and provide election officials with all necessary election supplies, including ballots, if and to the extent required by Wis. Stat. 121.91(3)(c).

3. DPI Notice. Pursuant to the provisions of Wis. Stat 121.91(3)(a), the District Clerk shall notify the Department of Public Instruction (the “Department”) of the date of the referendum election and shall provide the Department with a copy of the Bonding Resolution with in ten (10) days after its adoption and shall further certify the results of the referendum to the Department with in TEN (10) days following the election.

4. Filing of Resolution. The District Clerk is directed to file this resolution, ballots, and any other necessary election supplies with the official or agency responsible for preparing the ballots for the election no later than seventy (70) days prior to the election on April 5, 2022, as required by Wis. Stat. 121.91 (3) C and 8.37.

Roll Call: Zeller-Aye, Verich-Aye, Ronk-Aye, Kunde-Aye, Stelzner-Aye, La Due-Aye, Hanson-Aye

Motion approved: 7-0

16. WCSD Policies

Adopt to assure compliance with current law and regulations as well as consistency. The Policy Committee has met and reviewed each of the policies presented.

- A. 1662- Employee Anti-Harassment
- B. 3122- Nondiscrimination and Equal Employment Opportunity
- C. 3122.02- Nondiscrimination Based on genetic Information of the Employee
- D. 3123- Section 504/ADA Prohibition Against Disability Discrimination in Employment
- E. 3362- Employee Anti-Harassment
- F. 4122- Nondiscrimination and Equal Employment Opportunity
- G.4122.02- Nondiscrimination based on Genetic Information of the Employee
- H.4123- Section 504/ADA Prohibition Against Disability Discrimination in Employment
- I. 4362- Employee Anti-Harassment
- J. 5517- Student Anti-Harassment
- K.7540.03- Network and Internet Acceptable Use and Safety

There were some questions under Policy 1662, Non-Discrimination & Anti- Harassment, Boundary Invasions, Letter A pertaining to Hugging being inappropriate. The Policy Committee has received the recommendation and clarification as to taking out the word Hugging, it's the recommendation from Neola to leave language as stated. If changed, other language within some policies would also need change. The changes would go against the statutes, therefore liable issues may occur.

Motion made by Ronk, second by La Due to approve Policies A thru K listed under WCSD Policies.

Roll Call: Kunde-Aye, Stelzner-Aye, La Due-Aye, Zeller-Aye, Verich-Aye, Hanson-Aye

Motion approved: 7-0

12. Administration Reports- (See updated reports on file)

8. Board Reports:

A. Communications- Card of thanks for the memorial of Addie Mulvey, Julie Von Holzen's Mother.

B. Committee Reports:

- Human Resource- Closed Session
- PR/marketing- None
- Policy- Meeting after regular board meeting
- Financial planning- Resolutions were adopted in Agenda, meeting after Regular meeting.

Executive Session

Motion made by Zeller, second by Verich to move into Executive Session under 19.85 to approve Executive Session Minutes from December 6, 2021. The School Board will convene in closed session pursuant to Wis. Stat. 19.85 (1)(c) and (g) for the purpose of discussing personnel matters and compensation/employee benefits related to the employment of individuals over which the School Board has jurisdiction or exercises responsibility. Pursuant to Wis. Stat. 118.125 for the purpose of discussing requests by various students, including eligibility issues related to same, for early graduation. The discussion of such requests is likely to make reference to specific academic performance of the students making requests for early graduation. The school board will move into open session and may take action on items discussed in closed session.

Roll Call: Stelzner-Aye, Zeller-Aye, Ronk-Aye, Kunde-Aye Verich-Aye, La Due-Aye, Hanson-Aye

Motion approved: 7-0

Open Session

The Board of Education moved back into open session at 8:45 pm

Additional Vacation Day- extra day pay for 9-month support staff

Additional Vacation Day (1) extra vacation day December 29, 2021, between Christmas and New Year break.

Motion by La Due, second by Verich to approve one (1) day extra vacation day December 29, 2021, for 9-month support staff between Christmas and New Year break.

Roll Call: Zeller-Aye, Verich-Aye, Ronk-Aye, Kunde-Aye, La Due-Aye, Stelzner-Aye, Hanson-Aye

Motion approved: 7-0

High School Assistant Principal

School Year plus 12-day additional days contract offered to current Interim Assistant High School Dan Dobner. This contract is December 21, 2021, through June 30, 2022, with one (1) year extension through June 30, 2023, unless either party notifies the other on January 21, 2022.

Motion by La Due, second by Kunde to approve offer of High School Assistant Principal position to Dan Dobner, school year, plus 12 days December 21, 2021, through June 30, 2022, with a one (1) year extension through June 30, 2023.

Call: Ronk-Aye, Kunde-Aye, La Due-Aye, Stelzner-Aye, Zeller-Aye, Verich- Aye, Hanson-Aye
Motion approved: 7-0

Nine (9) Month Support Staff Insurance

Discussion on ways of looking to change 9-month support staff insurance during summer months. If offered WCSD would offer full coverage to nine (9) month support staff employees, the cost would be about 2.62% or thereabouts around \$53,000.00 and involve between 13-15 employees. Currently WCSD is one of the few districts that is not offering full coverage to 9-months support staff employees. Retaining of support staff employees has been one challenge, looking to move to this offering would help retain and reduce some of the turnover amongst support staff.

Motion made by, Ronk second by Kunde to approve the offering of full Health Insurance coverage to nine (9) month support staff employees.

Roll Call: Zeller-Aye, Verich-Aye, Ronk-Aye, Kunde-Aye, Stelzner-Aye, La Due-Aye, Hanson-Aye

Motion approved: 7-0

Administration- Contract Approval

District Administrator Peggy Larsen presented Administrator contracts for review. None of the contracts are requested for non-renewal.

There was change of language requested for the administrative contracts, the request was to add language that restricted the use of sick leave at a time of resignation, (ex: no paid out sick leave at time of resignation or leaving employment), currently after 3 days use of sick leave a doctor's letter is required.

Motion by La Due, second by Kunde to approve administrator contracts with the added language, (use of sick leave).

Roll Call: Ronk-Aye, Kunde-Aye, Stelzner-Aye, La Due-Aye, Zeller-Aye, Verich-Aye, Hanson-Aye

Motion approved: 7-0

Motion by Ronk, second by Zeller to adjourn meeting of the WCSD Board of Education.

Motion passed- All Ayes

Mark D. Kunde
WCSO- Board Clerk
9:00 pm