

WINNECONNE COMMUNITY SCHOOL DISTRICT
Winneconne, WI

CUSTODIAN

Facility Management Department - Full-time

Start Date: Immediately after Board Approval

Second Shift - 2:30 PM to 11:00 PM
Summers - Day Shift – Approximately 10 weeks

Rate Starting at \$16.12 per hour

Support Staff application can be found on the District website at www.winneconne.k12.wi.us. Or pick up an application at the Winneconne Middle School, 400 N 9th Ave, Winneconne, WI

Applications will be accepted until position filled.

Contact for more information contact Steve Cady. cadys@w-csd.org.

Pre-employment screenings (background check, physical, TB and drug screen) are required by Wis. Stats. §118.25 for all school employees.

EMPLOYEE NONDISCRIMINATION:

It is the policy of the Winneconne Community School District that it does not engage in the practice of unfair discrimination in employment against properly qualified individuals on the basis of the Protected Classes of race, color, age, sex (including transgender status, change of sex, sexual orientation, or gender identity) pregnancy, creed or religion, genetic information, handicap or disability, marital status, citizenship status, veteran status, military service (as defined in 111.32, Wis. Stats.), national origin, ancestry, arrest record, conviction record, use or non-use of lawful products off the District's premises during non-working hours, declining to attend an employer-sponsored meeting or to participate in any communication with the employer about religious matters or political matters, or any other characteristic protected by law in its employment practices.

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. The individuals currently holding this position may perform additional duties and additional duties may be assigned.

Dated: February 14, 2023

Posted: Elementary School
Middle School
High School

CUSTODIAN

QUALIFICATIONS:

1. High school graduate
2. Basic knowledge of general cleaning maintenance and use of power tools

REPORTS TO: Director of Facilities Management

JOB GOAL: To maintain the school building at a high standard of cleanliness in order to provide safe and healthful facilities for students, staff and public.

PERFORMANCE OBJECTIVES:

1. Cleans assigned rooms and area according to procedures directed by the supervisor of buildings and grounds
2. Cleans floors utilizing power equipment such as vacuum cleaners and power scrubbers in addition to hand equipment such as brooms and mops
3. Cleans restrooms and locker rooms using cleaning chemicals and scrub brushes. Refills soap and paper dispensers
4. Removes snow utilizing power equipment and other means
5. Removes waste from trash containers
6. Performs basic preventive maintenance and repairs to equipment
7. Washes walls and furniture, strips and waxes floors and shampoos rugs utilizing power equipment
8. Unlocks building in morning and secures it in the evening
9. Provides miscellaneous services as requested by the principal and the faculty
10. Performs other duties as assigned
11. Delivers materials with district vehicles between buildings or to designated sites

WORK ENVIRONMENT: Environmental or atmospheric conditions commonly associated with the performance of the functions of this job.

PHYSICAL REQUIREMENTS:

- Must be able to stand and walk for long periods of time
- Must be able to sit, stoop, kneel, crouch, and crawl
- Must be able to climb to heights 20 feet and higher
- Must be able to work at heights 20 feet and higher
- Must be able to tolerate heat and cold
- Must be able to lift 50 pounds
- Must be able to work in inclement weather and in small spaces
- Must be able to work with potent cleaning and maintenance chemicals
- Reach with hands and arms
- Speak clearly so listeners can understand
- Understand the speech of another person/listen

EMPLOYMENT TERMS: 12 months

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